

**The Manager,
SARASWATI VIDYA BHARTI HIGH SCHOOL
CHANDLANA ROAD, PABNAWA, KAITHAL
HARYANA, KURUKSHETRA, 136020
(M: 091-000000000)**

SUBJECT: -FRESH AFFILIATION UPTO SECONDARY LEVEL SWITCH OVER FROM OTHER BOARDS (ONLY SCHOOLS WHO ARE ALREADY A-regarding .

Ref : Application No.: - WL-00017-2526 Dated:30/05/2024

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh affiliation upto Secondary level Switch over from other Boards (only schools who are already a as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	532133
School No	42165
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Switch Over from Other Boards
Period of affiliation	01.04.2025 to 31.03.2030
Year and Month From which admission can be taken in Class-IX	1 April,2025
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2027

Sl. No.	The school is directed to ensure that :
1	The total number of sections of Bal Vatika shall be restricted to 5 (total in Bal Vatika I, II & III respectively). The total number of sections of the school from class I to X shall be restricted to 12. The number of students in each section shall be restricted to 40. Further, increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension.
2	Separate CwSN toilet in each floor is not seen in the video. Thus, the school is required to construct the CwSN toilets separately for boys and girls on each floor with sufficient space for easy movement of the wheelchair as well as handrail on both side of toilet seat (fixed and movable) and proper permanent signage (on the cubicle indicating the floor number) as per norms of RPwD Act and board's guidelines within 03 months and submit the compliance.
3	Wooden tables should be replaced with marble/stone top in Composite lab. Storage should be separate room or covered racks with restricted access in the lab instead of cabinets under work stations which constrain movement of students and are unsafe.

	Thus, the school is required to update the Lab as per Board's SoP and submit the compliance within 03 months with videography.
4	The washrooms are seen as filthy. The school shall ensure that they are well cleaned, white washed and painted within 3 months and submit compliance on SARAS with videography.
5	School is required to deposit EPF/ESIC for staff regularly as per norms and submit compliance on SARAS portal.
6	As per report of the IC, more library books need to be added in the library. Records should be maintained properly. School should be a separate room for sick boy. Thus, the school is required to do the needful and submit compliance on SARAS portal with videography within 3 months.
7	Plastic Chairs in computer lab are inappropriate. Thus, the school should upgrade the lab and provide for computer chairs/straight back upholstered chairs for students seating as per SoP issued by the Board within 3 months and submit compliance on SARAS with videography.
8	The school shall conduct training of its teachers with CoE Panchkula within 3 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)